**PSSC Meeting Minutes** November 18, 2014

**Attendance:** Sally Cogswell, Anna-Marie McLaughlin, Tasha Bass-Bokkers, Gina Urquhart, Pete Sesplankis, Courtney Budgell and Hunter Park

*Regrets: Sherman Ross, Joanne Ingalls, Morgan Cain, and Dwayne Green*

**Matters Arising From Last Minutes: Nil**

**Approval of the Minutes:** Pete accepted minutes, and Hunter seconded minutes.

**Old Business: Nil**

**New Business:**

1. Update re: School Improvement Plan (SIP) and Tell them From Me survey

The SIP is in progress, and should be ready for the next meeting. We’ll be looking at the Tell Them From Me survey after it’s completed in February 2015.

2. Role of Vice Chair for PSSC- anyone willing to assume this role?

TBass-Bokkers will continue as Chair for PSSC, and we’ll revisit for any interest as Vice Chair at our next meeting.

3. Emergency Procedures document

Administration has done some revisions this year with the Emergency Procedures at GMCS with help from Corporal Prime (RCMP). We’ve had staff take a look at this document to make any corrections. SCogswell gave out document for PSSC to take a look, and reviewed the procedures for fire drills, evacuation plans, and lockdowns. PSesplankis asked what would constitute an evacuation. SCogswell will look into different incidences of when we’d evacuate, and get back to members at our next meeting. HPark asked about hearing a lockdown while on break/lunch in the cafeteria. SCogswell mentioned that office staff would inform the cafeteria, and where to proceed. If there are any further concerns/questions after a more thorough read, please bring up at our next meeting.

4. Pamphlet “When Conflict Arises”

Please take a look at the document passed out to all members, and we’ll discuss at our next meeting.

5. Need for casuals- casual EAs and casual custodians

We’re in need for casual EAs and casual custodians. If you know of someone who needs part-time work, give SCogswell a call.

6. Mental Health First Aid Training

Grand Manan will receive 60 spaces for training free of charge for anyone interested. SCogswell has copied information with dates for PSSC members to spread the word. SCogswell will send a talk mail home, and post on Facebook.

7. Remembrance Day Event

It was brought up to take a look at some of the content of the Remembrance Day event for next year when delivering to k-12 students at GMCS. This is an important event, and much appreciated for all the effort put forth for our students. SCogswell will look into making some changes for next year.

TBass-Bokkers adjourned the meeting.

Next meeting- January 6, 2015 at 7:00pm